

## **ALA Board Meeting 3/25/2020**

**Location:** 283 Harvey Faulk Road, Sanford NC

**Members Present:** L. Malone, S. Gatlin, A. Fonke, E. Arrington

**Members Absent:** T. Fox

**Non-Members Present:** J. Smith (Director)

**Call to Order:** Meeting was called to order at 6:40

### **Agenda**

#### **Open Session**

1. **Approval of February Meeting minutes:** The February meeting minutes were distributed to board members prior to the meeting for their review. A. Fonke made a motion to accept the November meeting minutes as written, S. Gatlin seconded, motion passed unanimously.
2. **Public Comment:** L. Malone opened the meeting for public comment. There were no participants for public comment.
3. **Administrative Report: Reviewed by Justin Smith, Managing Director**
  - a. **General:** Student enrollment is steady at 300 students. All upcoming events have been cancelled due the Covid-19 (Coronavirus) pandemic. ALA is closed in conjunction with Governor Cooper's Executive Order through May 15th.
  - b. **Mission and Vision:** 8th grade students participated in the #ALA codes expo in Digital Media class as a PBL project.
  - c. **Student Achievement:** Students continue to receive instruction virtually during the school closure. Teachers are utilizing our 1:1 technology program in conjunction with Google Classroom and other online platforms to deliver remediation instruction. L. Malone suggested finding ways that teachers have office hours, continue elective courses, and make sure students are proficient in the standards before the next grade level.
  - d. **Student Leadership and Character Development:** Students participated in Career Day on Friday, March 6th. Students heard from over 50 volunteers from a variety of career fields.
  - e. **School Culture/Climate:** The Science Olympiad and Sportsman Team competed in Regional competitions on March 7th and represented ALA very well.
  - f. **Personnel:** ALA administration distributed letters of intent to current ALA employees to determine their plans for the 2020-21 school year. ALA has posted positions for the 2020-21 school year on the website and is receiving resumes

and applications. ALA teachers continue to work during the mandatory school closure keeping office hours from 9am - 12pm. Payroll will not be affected.

**4. Charter Success Partners Report: Reviewed by J. Smith**

- a. Financial and Budget Report:** J. Smith reviewed significant line items in the budget. He highlighted areas that were slightly over budget and gave rationale. The fund balance is still a surplus and the budget is healthy. J. Smith also explained how revenue would not be affected by the mandatory school closure. There is also an expectation that funds will be distributed to aid schools with unexpected expenses from the closure.
- b. Operation Services Report:** J. Smith shared the areas in which Charter Success Partners executed the operations services we are contracted for. He updated the board on specific services including Board Member support, Human Resources, Technology Infrastructure support, Community Outreach, Staff Support, and Operations. All services were executed by CSP staff members.

**Items for Discussion**

- 1. Facility Update:** J. Smith explained that the construction on the new facility is ongoing. Construction continues and has not been affected due to the mandatory school closure. Construction vehicles are on site and the site work is ongoing. The school closure may accelerate the construction with no major activity on the campus.
- 2. 20-21 Operational Budget:** J. Smith shared the proposed budget for the 20-21 school year. He reviewed major changes and updates. He asked that board members take the month to review and be ready for discussion and vote at the April Board meeting.
- 3. 19-20 Calendar Amendment (Spring Break):** Due to the mandatory school closure, J. Smith requested to change the week of Spring Break from April 13-17 to April 6-10. The rationale for this is to facilitate the new instruction that will happen remotely by having a clean break between remediation instruction and the delivery of new content. Teachers will have more time to prepare for the new procedures and students will also transition easier. A. Fonke made a motion to change the calendar to change Spring Break as proposed, Seconded by E. Arrington. Motion carried unanimously.
- 4. ALA Sick Child Policy:** J. Smith proposed an updated policy presented at the February meeting that better clarified a mandatory closure if 25% of the student population was absent due to illness. L. Malone has suggested updating the verbiage with something concerning communicable diseases such as Covid-19. S. Gatlin made a motion to accept the policy with the suggested edits from L. Malone, Seconded by A. Fonke. Motion carried unanimously.

L. Malone made a motion to adjourn the meeting at 7:48pm, S. Gatlin seconded. Motion carried unanimously

Meeting adjourned at 7:48pm