

ALA Board Meeting 8/26/2020

Location: 283 Harvey Faulk Road, Sanford NC

Members Present: S. Gatlin, A. Fonke, T. Fox, E. Arrington, B. Grindle

Members Absent:

Non-Members Present: J. Smith (Director), C. Draughon (Charter Success), J. Whitt (MS Principal), D. Perez (ALA Staff)

Call to Order: S. Gatlin called the meeting to order at 6:38pm

Agenda

Open Session

- 1. Board Member Fiduciary Training:** Cory Draughon of CSP provided Board training for board members related to the Board's financial responsibilities. He explained their fiduciary responsibilities and sources of charter school funding.
- 2. Approval of June Meeting minutes:** The June meeting minutes were distributed to board members prior to the meeting for their review. A. Fonke made a motion to accept the June meeting minutes as written, T. Fox seconded.
- 3. Public Comment:** S. Gatlin opened the meeting for public comment. There were no participants for public comment.
- 4. Administrative Report:**
 - a. General:** Student enrollment on the first day of school was 402 students. 86 6th, 89 7th, 87 8th, 94 9th, and 46 10th. It was 403 on Day 2 and Day 3. ALA's target enrollment number was 400 students in line with the charter application.
 - b. Student Achievement:** J. Smith shared the remote instruction daily schedule and teacher's focus in instruction. He discussed the training that teachers have had in Canvas and how remote instruction is being executed.
 - c. Student Leadership and Character Development:** ALA staff has developed a new RAISE curriculum based on the 7 Habits of Highly Effective Teens. Teachers will execute curriculum on Fridays during remote instruction.
 - d. School Culture/Climate:** Teachers met with each family in their advisory classes to discuss remote instruction. The objective was to acclimate each student and their family to the new school year and logistics of remote learning.
 - e. Personnel:** ALA has hired the vacant positions as of the June meeting. All teachers and staff are working from campus. Teachers have begun remote instruction.

5. **Charter Success Partners Report:** Reviewed by Cory Draughon
 - a. **Financial and Budget Report:** C. Draughon reviewed significant line items in the budget. He discussed the initial revenue funds and reviewed relevant line item budget and the projected fund balance for the 20-21 school year.
 - b. **Operation Services Report:** C. Draughon shared the areas in which Charter Success Partners executed the operations services ALA is contracted for. He updated the board on specific services including Board Member support, Human Resources, Technology Infrastructure support, Community Outreach, Staff Support, and Operations. All services were executed by CSP staff members.

Items for Discussion

1. **Board Officer Elections.** With the onset of the new school year board officer elections were necessary with the addition of one new board member and the end of term for the previous board chairperson. T. Fox nominated S. Gatlin as Board Chairperson. S. Gatlin nominated A. Fonke as Vice Chairperson, and B. Grindle volunteered for the Secretary position. S. Gatlin made a motion to accept the nominations for Board officer positions. B. Grindle seconded. Motion carried unanimously.
2. **Title IX Policy Approval** J. Smith introduced the Title IX policy that is required by federal legislation. CSP coordinated the development of the policy using the school attorney. Policy addresses discrimination and harassment within the organization. A. Fonke made a motion to accept the policy. T. Fox seconded. Motion passed unanimously.
3. **ALA Custodial Contract** J. Smith presented the custodial contract with Harris Cleaning services for the 20-21 school year. The contract will provide additional cleaning services related to the COVID 19 pandemic. D. Perez provided additional input regarding the contract. T. Fox made a motion to accept the contract. A. Fonke seconded, the motion carried unanimously.
4. **ALA Return to School Plan (Blended/Remote instruction)** Board members discussed ALA's return to face to face instruction for the 20-21 school year. Board members shared their opinions on whether to continue with the September 14th deadline. J. Smith made the recommendation that at minimum ALA does not return to school prior to Harnett and Lee County who are currently slated to return to face to face instruction around September 25th. J. Whitt and J. Smith provided insight from the school's perspective. Board members agreed that remote instruction for the 1st quarter was appropriate due to the current conditions and decisions of other local districts and charter schools. S. Gatlin made a motion to have remote Instruction through the 1st Quarter (October 23rd) and reassess at the September 23rd Board meeting, A. Fonke seconded. Motion passed unanimously.

8:13pm motion B. Grindle made a motion to adjourn the meeting at 8:13pm, S. Gatlin seconded. Motion carried unanimously.

Meeting adjourned at 8:13pm.