

Ascend Leadership Academy Board Meeting Agenda

6/27/18

Members Present: J. Smith, A. Fonke, S. Gatlin, L. Malone

Non-Members Present: D. Perez

Members Absent: D. Draughon, E. Arrington, K. Mellette

Meeting called to Order by L. Malone at 6:40pm.

1. Welcome and Introduction

- a. **Enrollment Update:** J. Smith updated the board members on the status of student enrollment as of June 27th. The numbers continue to grow as families continue to apply. We have 241 overall applications and are currently overenrolled. J. Smith explained the strategy to over enroll was to ensure the 160 students mark projected. J. Smith also explained ADM and how it is calculated in the first 20 days of school.
- b. **Facility Update:** J. Smith received update from facility project manager Richard Moss earlier today. He updated the board that the septic system permit came in today. We expect to receive the other final permits in the near future. We are on schedule for Aug. 13th Certificate of Occupancy. Modular buildings are on sight and ready to be put in place once permits are received.
- c. **RTO Framework Rubric:** J. Smith shared that he received the evaluation rubric from the OCS related to the May submission. We have a few items that require the Board's attention. Overall, everything is on pace and we will make the changes necessary. We also need to review and vote for approval on the testing security policy and handbook.

Consent Agenda

2. **Approval of May's meeting minutes:** Board members had the opportunity to review May's meeting minutes a week prior to the meeting. Motion made by L. Malone, 2nd by A Fonke. Motion passed unanimously.
3. **Testing Security Policy:** The Board reviewed the prepared Testing Security policy. The stated plan is line with NC Policy and is in compliance with current regulations and statutes. L. Malone made a motion to accept the Testing Security policy as written, 2nd by A Fonke -- Motion passed unanimously.
4. **Student-Parent Handbook Policies**
 - a. **Attendance Policy:** Board members reviewed the proposed Attendance policy. J. Smith highlighted the major aspects included the intervention process for

excessive absences. L. Malone led a discussion about disciplinary actions for excessive tardies. Board approved of the policy as written. L. Malone made a motion to accept the Attendance policy, 2nd by A Fonke, Motion passed unanimously.

- b. **Technology Acceptable Use Policy:** Board members reviewed the Technology Acceptable Use policy. J. Smith highlighted the main aspects. J. Smith made a motion to accept the Technology Acceptable Use Policy, 2nd by L Malone, Motion passed unanimously.
 - c. **School Medication Policy:** Board members reviewed the School Medication policy. L. Malone asked to include “distribution” of medicine as a prohibited action in the policy. Board members agreed. S. Gatlin made a motion to accept the policy with the addition requested by L. Malone, 2nd by A Fonke, Motion passed unanimously.
 - d. **Code of Conduct Policy:** Board members reviewed the Code of Conduct policy. J. Smith explained the overall philosophy of the policy and the different levels of infractions. Board members shared their thoughts about wanting to ensure there was flexibility with disciplinary decisions. L. Malone made a motion to accept the Code of Conduct policy, 2nd by S Gatlin, Motion passed unanimously. .
- 5. Student-Parent Handbook Approval:** This is simply packaging several of the policies that we have previously approved (including today) that are relevant to Parents and students. There is other information included like the transportation plan and Emergency procedures and crisis plan. A. Fonke asked if we will have a sheet that parents must saying that they have read the Handbook. L. Malone suggested we add a parent acknowledgement letter with each issued handbook. L. Malone made a motion to accept the handbook as written with stated addition, 2nd by A. Fonke, motion passed unanimously.
- 6. Closed Session (Personnel):** J. Smith made motion to go into closed session to discuss Personnel matters at 7:48, 2nd by L. Malone, motion passed unanimously.

J. Smith made a motion to go back into open session at 8:08pm S. Gatlin seconded, Motion carried unanimously.

L. Malone made a motion to adjourn at 8:08pm, seconded by S. Gatlin, Motion carried unanimously, meeting adjourned 8:08pm.